

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005 - 2009



ARKANSAS STATE CRIME LABORATORY

FUNCTIONAL AREA: PUBLIC SAFETY

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005 - 2009

Jim Clark

Director

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STRATEGIC PLAN

Agency Name	Arkansas State Crime Laboratory
Agency Mission Statement: To provide services to the criminal justice system in pathology and forensic biology, toxicology, criminalistics, raw drug analysis, latent fingerprint identification, questioned documents examination, firearms and toolmarks identifications, and in other such areas as the State Crime Laboratory Board may deem necessary and appropriate.	

AGENCY GOAL 1:

The Arkansas State Crime Laboratory will insure the quality of Forensic Science Services provided to the Criminal Justice System of Arkansas.

AGENCY GOAL 2:

The Arkansas State Crime Laboratory will respond to needs of the Criminal Justice System through developing a more cost effective and efficient method of disseminating information by making available the personnel and operations of the Laboratory as it relates to reporting practices.

AGENCY GOAL 3:

Achieve National accreditation.

STRATEGIC PLAN

Agency Name		Arkansas State Crime Laboratory
Program		Forensic Sciences
Program Authorization		Arkansas Code Annotated 12-12-301 through 324 Arkansas Code Annotated 12-12-1101 through 1120
Program Definition:		Providing the scientific disciplines that encompass Forensic Pathology, Toxicology, Criminalistics, Questioned Document Examination, Forensic Drug Chemistry, Forensic Biology, Forensic Visual Communications, Latent Prints and Firearms/Toolmarks, and providing the efficient expenditure and accountability of public funds as related to the operations of the laboratory as prescribed by law.
Program Funds-Center Code: <u>0955P01</u>		
AGENCY GOAL(S) #	1, 2 3	
Anticipated Funding Sources for the Program:		General Revenue, Special Revenue, Federal Funds

GOAL 1:

The Arkansas State Crime Laboratory will carry out the forensic analysis of evidence in the central and regional laboratory operations and will provide for an E-government initiative to include video/technical programs that will facilitate the dissemination of information, increase the availability of personnel and records to the public and achieve national accreditation through the Association of State Crime Laboratory Directors (ASCLD) and the National Association of Medical Examiners (NAME).

OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)

Maintain qualified personnel and equipment to perform analysis on a central and regional basis and increase productivity through the enhancement of scientific methodologies to provide services to the Criminal Justice System in a timely manner.

STRATEGY 1:

Perform forensic analysis of evidence, maintain and purchase scientific equipment, and provide video/technical services.

STRATEGIC PLAN

Agency Name	Arkansas State Crime Laboratory
Program	Forensic Sciences

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Average Laboratory turnaround time for all submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	60	60	60	60	60
Percent of Laboratory submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	75%	75%	75%	75%	75%
Average turnaround time for Drug submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	30	30	30	30	30
Percent of Drug submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90%	90%	90%	90%	90%
Average turnaround time for Firearms submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	120	90	60	60	60
Percent of Firearms submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	30%	50%	60%	75%	75%
Average turnaround time for Latents submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	30	30	30	30	30
Percent of Latents submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90%	90%	90%	90%	90%

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PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Average turnaround time for Toxicology Homicide submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	30	30	30	30	30
Percent of Toxicology Homicide submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	95%	95%	95%	95%	95%
Average turnaround time for other Toxicology submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	60	60	60	60	60
Percent of other Toxicology submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	70%	75%	75%	75%	75%
Average turnaround time for Trace submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	60	60	50	50	45
Percent of Trace submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	60%	70%	75%	80%	90%
Average turnaround time for Forensic Biology submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90	90	80	80	75
Percent of Forensic Biology submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90%	90%	80%	80%	75%

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PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Average turnaround time for Questioned Documents submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	30	30	30	30	30
Percent of Questioned Documents submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90%	90%	90%	90%	90%
Average turnaround time for Operation Shutdown submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	90	75	60	60	60
Percent of Operation Shutdown submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	60%	65%	70%	70%	70%
Average turnaround time for Illicit Laboratory submissions <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	200	180	160	140	120
Percent of Illicit Laboratory submissions completed within 60 days <i>Goal 1, Objective 1</i>	Internal Computerized Tracking System	20%	30%	40%	50%	60%